

Heath Hayes & Wimblebury Parish Council

Meeting of the Parish Council Held at Hayes Green Community Centre Wednesday 16th July 2025, 6.30 pm

Present: Cllr A Beach, D Cecil, C Harborow, P Hewitt, J Hill, P Theodorou, R Whorton & L Wilson.

In Attendance:

Parish Clerk: Mrs L Bowman
Communications & Events Officer: Mrs R Finney-Edwards
County Councillor R Mandry

Members of Public: 0

| Minute Number | Item |
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| 07/25/54.0 | Apologies Apology received from Cllr E Aston, J Aston, V Davies & J Preece No apology received from Cllr J Harper |
| 07/25/55.0 | Declaration of personal & prejudicial interest in any item on the agenda Cllr L Wilson - Planning. Cllr D Cecil - Staffordshire County Council Land on the Cannock Road. |
| 07/25/56.0 | To receive requests for dispensation None. |
| 07/25/57.0 | Public Participation None. |
| 07/25/58.0 | To Approve the Minutes of the meeting held on the 11th June 2025 The minutes of the meeting held on the 11 th June 2025 were approved as a true record. Proposed: Cllr J Hill Seconded: Cllr C Harborow |
| 07/25/59.0 | Chair's Announcements & County Council's update The County Council would address the road surface issue on Gorsemoor Road. The County Council would meet with the contractor to discuss and identify a plan for rectification to ensure the quality and safety of public infrastructure. |
| 07/25/60.0 | Clerks Report Council considered and noted the Clerk's Report. <ul style="list-style-type: none">Burntwood First Responders had installed new pads on all the Council owned defibrillators. Burntwood First Responders had requested that the Parish Council add the defibrillator situated at Five Ways Public house to their asset register and maintain from Council funds, new pads were required. Proposed: P Hewitt Seconded: J Hill Resolved: All agreed for the defibrillator at Five Ways Public house to become a Council asset. |

| | <ul style="list-style-type: none">Green Escapes had completed the tree felling at Cannel Mount.Cllr A Beach & C Harborow attended a Councillor Induction course.The Clerk attended a webinar regarding the changes in the 2025-26 AGAR, GDPR Compliant.An application had been made to Eon to use their lamppost to erect Christmas Lights in Heath Hayes & Wimblebury, the structural tests on each lamppost had been completed.The new shed for the community centre had been delivered.A letter had been sent to a local resident regarding the removal of plants from the planters in Wimblebury.Invitation to apply for free tree packs for your community.Correspondence regarding the Local Government Reorganisation for Staffordshire. Clerk to write to Cllr T Johnson to ask if the Parish Council would be asked for any input. Council suggested creating a working party.SPCA monthly bulletin. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 07/25/61.0 | Income & Payments | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07/25/61.1 | <p>Council noted the payments since the last report that had been authorised by the audit and governance committee, and the monthly finance report.</p> <table><tr><th>Date</th><th>Payee</th><th>TOTAL</th></tr><tr><td>02/06/2025</td><td>Hayes Green Community Centre</td><td>£100.00</td></tr><tr><td>02/06/2025</td><td>Centro Systems</td><td>£1,362.50</td></tr><tr><td>02/06/2025</td><td>Centro Systems</td><td>£114.00</td></tr><tr><td>02/06/2025</td><td>Lloyds Corporate Card</td><td>£3.00</td></tr><tr><td>02/06/2025</td><td>EH Smith</td><td>£106.80</td></tr><tr><td>02/06/2025</td><td>Banner Buzz</td><td>£84.02</td></tr><tr><td>06/06/2025</td><td>Norton Canes Parish Council</td><td>-£1,853.48</td></tr><tr><td>16/06/2025</td><td>EE</td><td>£20.65</td></tr><tr><td>19/06/2025</td><td>Council Administration</td><td>£4,217.15</td></tr><tr><td>19/06/2025</td><td>Centro Webnet</td><td>£60.00</td></tr><tr><td>19/06/2025</td><td>Community First Responders</td><td>£236.00</td></tr><tr><td>30/06/2025</td><td>Service Charge</td><td>£8.85</td></tr><tr><td>Total</td><td></td><td>£4,459.49</td></tr></table> | Date | Payee | TOTAL | 02/06/2025 | Hayes Green Community Centre | £100.00 | 02/06/2025 | Centro Systems | £1,362.50 | 02/06/2025 | Centro Systems | £114.00 | 02/06/2025 | Lloyds Corporate Card | £3.00 | 02/06/2025 | EH Smith | £106.80 | 02/06/2025 | Banner Buzz | £84.02 | 06/06/2025 | Norton Canes Parish Council | -£1,853.48 | 16/06/2025 | EE | £20.65 | 19/06/2025 | Council Administration | £4,217.15 | 19/06/2025 | Centro Webnet | £60.00 | 19/06/2025 | Community First Responders | £236.00 | 30/06/2025 | Service Charge | £8.85 | Total | | £4,459.49 |
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| Total | | £4,459.49 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07/25/61.2 | <p>Council noted the income received since the last report.</p> <table><tr><th>Date</th><th>Source</th><th>Total</th></tr><tr><td>03/06/2025</td><td>Unity Bank complaint goodwill payment.</td><td>£75.00</td></tr><tr><td>16/06/2025</td><td>Cannock Chase District Council, CIL</td><td>£1,134.30</td></tr><tr><td>Total</td><td></td><td>£1,209.30</td></tr></table> | Date | Source | Total | 03/06/2025 | Unity Bank complaint goodwill payment. | £75.00 | 16/06/2025 | Cannock Chase District Council, CIL | £1,134.30 | Total | | £1,209.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Total | | £1,209.30 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07/25/61.3 | <p>Council noted the bank reconciliation.</p> <table><tr><td>Reserves Brought Forward 1st April 2025</td><td>£135,562.93</td></tr><tr><td>Income</td><td>£65,319.96</td></tr><tr><td>Payments</td><td>£38,901.17</td></tr><tr><td>Balance as per bank statement 31st May 2025</td><td>£161,981.72</td></tr></table> | Reserves Brought Forward 1 st April 2025 | £135,562.93 | Income | £65,319.96 | Payments | £38,901.17 | Balance as per bank statement 31 st May 2025 | £161,981.72 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 07/25/61.4 | Council noted the VAT reclaimed for April, May, June 2025, £544.22. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 07/25/62.0 | Police Report Council noted the Police Report. 01/06/2025 - 30/06/2025 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

| | <p>Anti-Social Behaviour</p> <ul style="list-style-type: none">02/06/2025 - Neighbour dispute about noise related issues.13/06/2025 - Neighbour dispute regarding littering.02/06/2025 - Neighbour dispute regarding lighting a fire.01/06/2025 - Youth related involving a shopping trolley around the streets. <p>Vehicle Crime</p> <ul style="list-style-type: none">23/06/2025 - 2 individuals have entered a car and stole sunglasses.23/06/2025 - Car stolen from off the drive.23/06/2025 - Car broken into at Newhall Farm.04/06/2025 - Vehicle damage.02/06/2025 - Car broken into on driveway and items stolen.12/06/2025 - Vehicle vandalised on driveway.12/06/2025 - Vehicles car tyres slashed.27/06/2025 - Vehicle vandalised outside school.20/06/2025 - Vehicle stolen from Library car park.19/06/2025 - Vehicle vandalised on driveway. <p>Council to request a more detailed police report with location and possible outcomes.</p> | | | | | | | | | | |
|--------------------|--|--------------------------------|---|--------------|-------------|----------|------------|------------|--------------------------------|---|--------------|
| 07/25/63.0 | <p>Planning Committee</p> <p>Council noted the planning applications received for the committee to consider.</p> <table><tr><th>Application Number</th><th>Date</th><th>Location</th><th>Description</th><th>Comments</th></tr><tr><td>CH/25/0182</td><td>11/06/2025</td><td>175, Hednesford Road, WS12 3HN</td><td>Planning Application for the change of use of existing dwelling c3 into E(f) Day centre and installation of new dropped kerb to 175</td><td>No objection</td></tr></table> <p>Cllr P Hewitt attend the site visit at 243 Hednesford Road and updated Council on the meeting. The original planning application had been for nine houses, a further application had then been made for one more property, therefore avoiding having to pay s106 money. Cannock Chase District Council legal department agreed it was wrong but not illegal and there had been no planning reason to object.</p> <p>Council agreed to write to planning department regarding the nine plus one planning applications, would the planning department review the policy in the future, a suggested clause would be that when applying for nine properties another property could not be applied for within a certain time period.</p> | Application Number | Date | Location | Description | Comments | CH/25/0182 | 11/06/2025 | 175, Hednesford Road, WS12 3HN | Planning Application for the change of use of existing dwelling c3 into E(f) Day centre and installation of new dropped kerb to 175 | No objection |
| Application Number | Date | Location | Description | Comments | | | | | | | |
| CH/25/0182 | 11/06/2025 | 175, Hednesford Road, WS12 3HN | Planning Application for the change of use of existing dwelling c3 into E(f) Day centre and installation of new dropped kerb to 175 | No objection | | | | | | | |
| 07/25/64.0 | <p>Staffordshire County Council Land on the Cannock Road</p> <p>Council to consider the land, no price currently available.</p> <p>Plot A approx. 0.32 acres.</p> <p>Plot B approx. 2.45 acres.</p> <p>Council agreed to register an interest in the land, the Council would look at the land registry documents and contact Staffordshire County Council to ask for a further analysis on the land are there any covenants on the land do they have copy of coal mining search and any TPO's.</p> <p>Proposed: P Theodorou</p> <p>Seconded: C Harborow</p> <p>Resolved: All agreed</p> | | | | | | | | | | |

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| 07/25/65.0 | <p>Open Spaces</p> <p>Council received the photographic list of work completed during the month.</p> <ul style="list-style-type: none"> • Cleared the alley opposite Five Ways School. • Mowed Arthur Street. • Cut back hedges on Hayes Way and widened the path. • Tidied up the alley on Hednesford Road and weeded around the phone box. • Mowed and tied up Bank Street car park. • The Bin at the top of Cannel Mount has had to be removed due to continuous vandalism. <p>Councillors had been asked to provide a list of work required within the Parish for the forthcoming months. Council need to look at more efficient watering system for the planters.</p> |
| 07/25/66.0 | <p>Events Committee</p> <p>Council considered and noted the draft minutes of the events committee meeting held on the 2nd July 2025. The Events Officer had circulated over 300 flyers advertising the event to residents and shared across social media platforms and groups, an online purchase system would be set up to encourage more sales. Unfortunately, ticket sales had been slow, the event may need to be rearranged. The Community café offered sell tickets.</p> |
| 07/25/67.0 | <p>First Aid Training</p> <p>Council considered the quotes received for Councillors to receive First Aid Training suitable for public events.</p> <p>Proposed: Cllr P Theodorou Seconded: Cllr L Wilson Resolved: to continue to outsource the first aid cover.</p> |
| 07/25/68.0 | <p>GDPR Compliance, AGAR Assertion 10,</p> <p>Council considered registering, with Breakthrough Communications for 12 months of unlimited access costing £495 (£200 discount)</p> <ul style="list-style-type: none"> • Brand new on-demand bitesize GDPR training and guidance. • Brand new council GDPR masterclass events. • Live training for your staff and councillors (with attendance certificates). • Brand new templates, checklists and resources. • Drop-in best practice clinics. • Data Protection toolkit. <p>The Chair had advised to tick the box with confidence on the Agar form the Council and Councillors would need to be GDPR Compliant, therefore requiring every Councillor to attend a training session.</p> <p>Proposed: Cllr P Hewitt Seconded: Cllr D Cecil Resolved: All agreed</p> |
| 07/25/69.0 | <p>Council Mobile Phones</p> <p>Council to consider quote for a new mobile phone contract.</p> <p>Proposed: Cllr P Hewitt Seconded: Cllr J Hill Resolved: Agreed to a new mobile phone for both the Clerk and Communications/Events Officer.</p> |
| 07/25/70.0 | <p>Five Ways Finger Post</p> <p>Staffordshire County Council had agreed to replace the finger post, the Parish Council to decide on the design.</p> <p>Proposed: Cllr P Hewitt Seconded: Cllr J Hill Resolved: Council agreed to a Black post with white writing and pagoda final.</p> |

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| 07/25/71.0 | Speed Indicator Sign, Hemlock Way Installation of Posts. The Hawks Green County Councillor would investigate the possibility of covering the cost of the poles and installation to mount the Speed Indicator Sign. |
| 07/25/72.0 | ICO Data Request The Clerk had audited Council records and emails; all relevant information had been forwarded to the person making the request. |
| 07/25/73.0 | Items for Information or Future Agendas Devolution working party. Speed indicator sign. Heath Hayes High Street. |
| 07/25/74.0 | Date of Next Meeting - Council Meeting Wednesday, 10th September 2025 |

Meeting ended at: 8:20pm

Signed:

Dated: